

# UNISON CENTRAL SUSSEX HOSPITALS BRANCH

Annual Accounts 2020  
Budget 2021  
Honoraria 2020

[www.unison-csh.uk](http://www.unison-csh.uk)  
[www.facebook.com/unisoncsh](https://www.facebook.com/unisoncsh)

  
UNISON  
Celebrating  
25 years of  
campaigning  
for public  
services





**BANK RECONCILIATION AS AT 31.12.20**UNITY 36008296

Balance as at 01.01.20	8711.15
Receipts	30908.34
Payments	-24986.43
Balance as at 31.12.20	<u>14633.06</u>
Balance per statement	<u>14633.06</u>
Balance as at 31.12.20	<u>14633.06</u>

UNITY 20258450

Opening Balance	14398.64
Receipts	28.73
Payments	
Balance as at 31.12.20	<u>14427.37</u>
Balance per statement	<u>14427.37</u>
Balance as at 31.12.20	<u>14427.37</u>

## Funding for 2020

### Funding

Employer Receipt	39,704.60
Direct Debit	95,791.16
BAOT	13,345.80
Adj	17.80
TOTAL	148,859.36

Funding at 22.8%	33,939.93
------------------	-----------

Funding due for 2020	33,939.93
Less Hon/Creche/Course Fee	-3,046.62
Actual money received	-30,893.34

Overpayment	-0.03
-------------	-------

Funding due of 2020	33,939.93
RMS Statement Balance	390.38
Reversal of 2019 OLBA accrual	-398.08

Total Funding for 2020	33,932.23
------------------------	-----------

**INCOME & EXPENDITURE****EXPENDITURE**

<u>Administration</u>	3754.69
<u>National Conf/Group Meeting</u>	0.00
<u>Branch Committee</u>	172.10
<u>Other Meetings</u>	1257.86
<u>Publicity</u>	1195.08
<u>Education</u>	410.00
<u>Honoraria</u>	2525.00
<u>Staff Salaries</u>	11555.42
	<hr/>
	20870.15
	<hr/> <hr/>

**INCOME**

<u>Funding Received</u>	33932.23
<u>Interest</u>	28.73
<u>Retiredm Member Subs</u>	15.00
	<hr/>
	33975.96
	<hr/> <hr/>

Deficit	13105.81
---------	----------

**BALANCE SHEET AS AT 31.12.20**Accumulated Funds

Accumulated Funds as at 01.01.20	20571.18
SURPLUS	13105.81
Accumulated Funds as at 31.12.20	33676.99

TOTAL FUNDS AT END OF YEAR	33676.99
----------------------------	----------

Assets & Liabilities

## Fixed Assets

Equipment, Fixtures & Fittings	880.33
--------------------------------	--------

## Current Assets

Bank Account Balances (UNITY)	14633.06
Deposit Account Balance (UNITY)	14427.37

## Current Liabilities

Creditor	-0.03
Debtor	3194.34
Debtor	541.92

TOTAL ASSETS AT END OF YEAR	33676.99
-----------------------------	----------

*Karen Sargent-Branch Treasurer*

*We have inspected the accounting records of the Central Sussex Hospitals Branch of UNISON.*

*In our opinion, the above balance sheet and income and expenditure account fairly state the financial position of the branch at 31 December 2020 and its income and expenditure for the year to that date.*

*Margaret Homewood - Auditor*

*Tracey Rhys-Williams - Auditor*

**BUDGET 2021**

Accumulated Funds	
Bank Accounts	29060
Predicted Income 2020	36000
Branch Administration	
Branch Organiser	-14500
Case Management (CaseWeb)	-900
Honoraria	-3600
Mobile Phone	-750
Website	-300
Publications	-500
Travel Expenses/subsistence	-3000
AGM	-1000
Banking	-100
Publicity	
Newsletters	-1600
Promotional Materials	-3600
Events	-2500
Conferences/Meetings	
Accommodation	-1000
Expenses	-1200
Education	
Course fees	-1150
Total expenditure	-35700
Estimated accumulated funds 31.12.2020	29360

## HONORARIA PAYMENTS 2020

Honoraria are discretionary one-off payments made to elected members of branch committees (including branch auditors) to recognise their voluntary work for the branch, in line with national guidance. Branch rules allows for payment of up to 20% of income received in the year to branch officers in the form of honoraria payments, the values of which must be approved by the branch AGM.

For 2020 income received by the branch totalled £32135. Therefore, honoraria payments should be capped at £6427, although generally we try and keep within the national guidelines of limiting amounts to no more than 10% of income.

In previous years the level of honoraria has been proposed based on how much union work an individual has had to do in their own time. In this respect and bearing in mind that a significant proportion of the case work is now being done via the case officer, it seems reasonable to limit the honoraria to 10% as per the national guidance.

Therefore the branch proposes to the AGM that in recognition of work carried out in 2020 the following Honoraria are paid:-

Secretary	2.5%	£803
Treasurer	6%	£1927
Chairperson	1.5%	£482
	Total	£3212 (10%)



